

## Provided In Residential ROM Space

- Bed
- Linens (pillow, fleece, sheets, towel, washcloth)
- Wi-Fi
- Washer/Dryer
- Stove
- Microwave
- Refrigerator
- Shower Curtains
- Living room furniture
- One trash bag and one toilet paper roll per person
- Brooms, mops, vacuums, disinfectant sprays are located in janitor's closet near room G/H on each floor.
- *NEW!* Cookware, flatware and dishes

## Suggested Items to Bring to Residential ROM Space

- Trash Can Liners
- TV (entertainment items)
- Food Items
- Cleaning Utensils (sponges/paper towels)
- Laundry/Dish Detergent
- Hand Soap
- Iron/Ironing Board
- Portable fan
- Toiletries
- Small Appliances (toaster, coffee pot, etc...)

## **Quarantine/Isolation/ROM Room Cleaning Checklist/Bldg. 1935/1936**

This checklist is provided to assist you in smoothly vacating your assigned room/unit. Ensure your room/unit is clean (dusted & free of marks, stains, residue, etc.) and all personal items, food items, and trash are removed prior to inspection.

Checkout inspections are now via member/sponsor scheduled appointment, as the release date of negative test results varies significantly. Upon receipt of negative test results, please promptly email the org box (35FSS.FSVS.ContingencyLodging@us.af.mil) with your room number, written confirmation that all members that stayed in your room have received negative test results, and a proposed date and time for checkout (Mon-Fri, 0830-1600). One family member must be present during the checkout inspection, please ensure you have completed all requirements on the in-room cleaning checklist before your scheduled appointment for efficiency. Upon arrival, CL staff will verify the inhabitant has received a negative COVID test result and that their First Sergeant has granted permission of release from ROM. First Sergeants will be notified for any substantial damage/discrepancies.

- -Cleaning equipment is centrally located in the janitor closet of the each floor. (Return after use)
- Garbage disposal is outside the main entrance and to the left (Separate combustibles and non-combustibles)
- -Do not Unplug/Change Name or Password WIFI router, others may be using the same router- ONLY use the right/small elevator during ROM
- -For relieving PETS, use grassy area nearest to the tower while maintaining social distancing. Dog park is off-limits.
- -For maintenance issues during 0800-1600L, call Lodging Rep at DSN: (315) 226-8255; opt. 1; ext. 281-657-4401
- -For after-hours maintenance emergencies, call CE Customer Service at 226-9675

### **Cleaning Requirements:**

- Dust/Clean all of the following items in rooms that you occupied and common areas:
  - Closets (interior/exterior)
  - Refrigerator (interior/exterior)
  - Microwave (interior/exterior)
  - Oven/Stove-top (interior/exterior including drip pans)
  - Wipe down Washer/Dryer (Lint Trap)
  - Sinks/Vanities
  - Counters
  - Windows
  - Ceiling Fan
  - Light Fixtures
  - Toilets
  - Shower/Tub
- **Linen:**
  - ROM occupants: Wash, fold and re-bag linen (but leave pillows in room) and return to bin outside 19361B.
  - Isolation occupants: If linen was provided to you, please leave it in the room.
- Vacuum/Sweep/Mop floors and patio if accessible
- Please open all cabinets, drawers, oven and microwave prior to checkout inspection. If the unit comes withan FSS provided Kitchen kit (dishes, pots/pans, flatware in cabinets), ensure all items in kit are visible and clean.

*Once you have a confirmed negative test and a CL rep has cleared you from your room, you are free to go! We appreciate your cooperation in keeping our facilities clean as we do not have housekeeping like a normal operation.*

*Thank you,  
Contingency Lodging Staff*