MCC: How to Enroll for FCC Providers

1. **Log on to militarychildcare.com with you Provider Log-In information.**

2. **Click on Request interviews and fill in drop downs with information below. Select you name for the "Program" option and the type of care you offer for the "Care Option".**

3. **When searching for a specific family, put their child's age group, the number of spaces you have available for that family, and the date of care you will be available to start them in your program.**

Full-Day Care - Full Day Care

* Select Age Group(s) or Custom Age Range

◉ Age Group(s)
  ✔ Infant
  ✔ Pretoddler
  ✔ Toddler
  ✔ Preschool

○ Custom Age Range   ⓘ Learn more
  [--- ▾] To [--- ▾] [--- ▾]

* Number of Spaces   ⓘ Learn more

[2]

* Date Care Available   ⓘ Learn more

09.05.2023   📅

[Next >]
or Cancel

4. **A list of children's names and information will appear and their sponsor's name. You can request and interview or not.**

Request Interview

AmandaR, Full-Day Care - Full Day Care, Infant, Pretoddler, Toddler, Preschool, DCA: 09.05.2023   (Update)
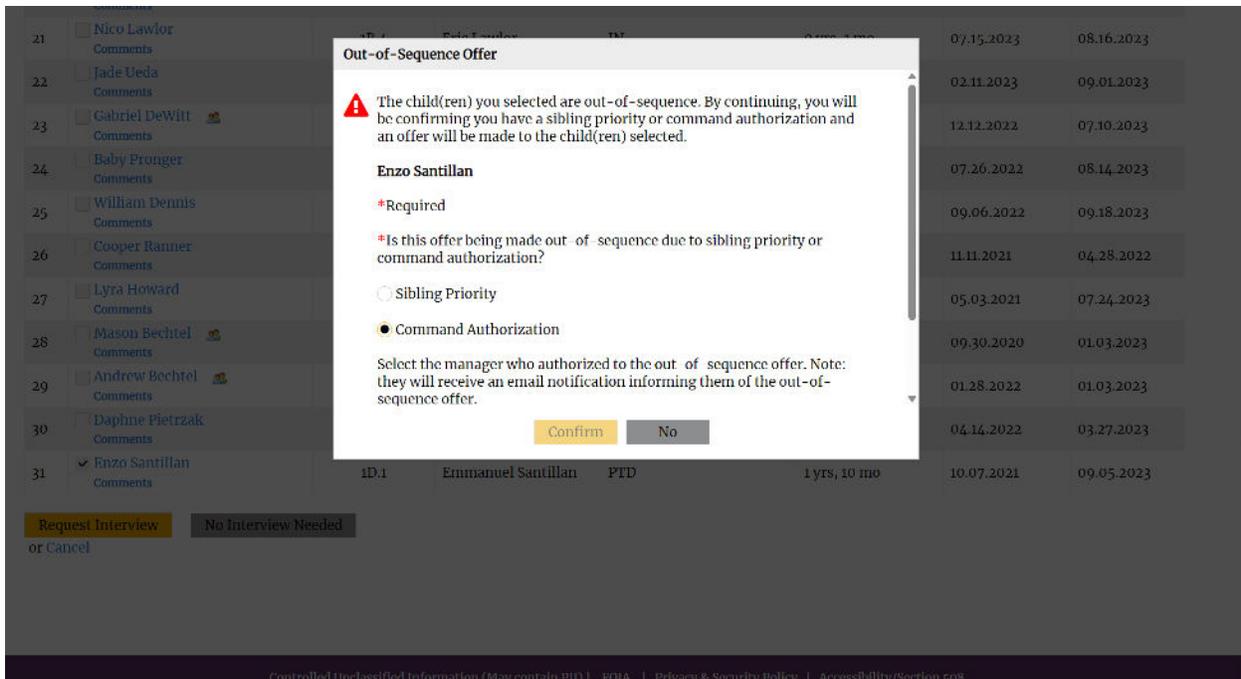
Showing 31 result(s)

Spaces: 1/2

[Request Interview] [No Interview Needed]
or Cancel

○ (CRWW form needed) ❶   ◉ (CRWW approved)   ★ (child on the cusp) ❶   🆔 (inclusion action)   👪 (multi-family)   💬 (comments)   ⚑ (exception)

#	Child	Priority	Sponsor	Age Group at DCA	Age at DCA	DOB	DCN
1	Meila Nunez 👪 Comments	1B.2	Alexis Nunez	PTD	1 yrs, 11 mo	09.26.2021	09.06.2023
2	Jamarien Lipscomb Comments	1B.2	Keiairra Lipscomb	IN	0 yrs, 3 mo	05.26.2023	08.01.2023
3	Theodore Richardson 💬 Comments	1B.2	Travis Richardson	IN	0 yrs, 5 mo	03.11.2023	05.30.2023
4	Ethan Harris Comments	1B.2	rosa harris	PS	3 yrs, 5 mo	03.10.2020	04.14.2023
5	Emberly Stone Comments	1B.2	Kimberly Williams	IN	0 yrs, 6 mo	02.06.2023	09.04.2023
6	Callum Hodgson Comments	1B.2	Caleb Hodgson	IN	0 yrs, 0 mo	08.07.2023	10.01.2023

5. **If you are selecting a family out of the sequence that they are listed (if you are not selecting the family in the "number 1" spot), you will select "Command Authorization" and select your FCC Coordinator's name from the drop-down list and click "confirm".**
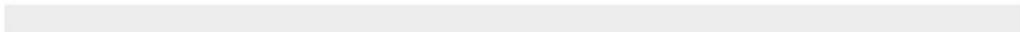
21	Nico Lawlor Comments	1D.1	Eric Lawlor	IN	04 yrs, 1 mo	07.15.2023	08.16.2023
22	Jade Ueda Comments					02.11.2023	09.01.2023
23	Gabriel DeWitt 👥 Comments					12.12.2022	07.10.2023
24	Baby Pronger Comments					07.26.2022	08.14.2023
25	William Dennis Comments					09.06.2022	09.18.2023
26	Cooper Ranner Comments					11.11.2021	04.28.2022
27	Lyra Howard Comments					05.03.2021	07.24.2023
28	Mason Bechtel 👥 Comments					09.30.2020	01.03.2023
29	Andrew Bechtel 👥 Comments					01.28.2022	01.03.2023
30	Daphne Pietrzak Comments					04.14.2022	03.27.2023
31	✔ Enzo Santillan Comments	1D.1	Emmanuel Santillan	PTD	1 yrs, 10 mo	10.07.2021	09.05.2023

Out-of-Sequence Offer

⚠ The child(ren) you selected are out-of-sequence. By continuing, you will be confirming you have a sibling priority or command authorization and an offer will be made to the child(ren) selected.

Enzo Santillan

*Required

*Is this offer being made out-of-sequence due to sibling priority or command authorization?

○ Sibling Priority

● Command Authorization

Select the manager who authorized to the out-of-sequence offer. Note: they will receive an email notification informing them of the out-of-sequence offer.

[Confirm] [No]

[Request Interview] [No Interview Needed]
or Cancel

6. After you have sent the family an "Offer", this screen below should display under your "Placement List."

Placement List

Filter(4) ▼

Sort by: Default ▼   Search by Child Name: [   ]

Enzo Santillan

OFFERED

Expires on:
09.07.2023, 18:47, CDT

Full-Day Care
Program Name: AmandaR
Date Care Available: 09.05.2023

Actions: Accept | Decline | Remove
Comments

DoD Priority: 1D.1 - Active Duty with Full-Time Student Spouse

Sponsor Information:
Emmanuel Santillan
Active Duty Military
krysten.glab@gmail.com
(UTC +01:00) Amsterdam, Berlin, Bern, Rome, Stockholm, Vienna

Spouse Information:
Krysten Glab
Full-Time Student
17662098358 (primary)
emmanuel.santtilan@gmail.com
(UTC +01:00) Amsterdam, Berlin, Bern, Rome, Stockholm, Vienna

|◁ ◁ [1] ▷ ▷|

7. **When they have started your program, please don't forget to come to your Placement List and follow the steps to "Complete" their enrollment via MCC. If they do not complete the enrollment process and decide not to start your program, please follow the same steps and select "No" the child did not complete enrollment to remove them from your Placement List.**

MCC: Accepting Care for Families

1. Log on to militarychildcare.com with you Family Log-In information.

2. If an offer has been sent, it will display like the screen below, on your home dashboard.

3. After you have "accepted", the provider should reach out to you to begin enrollment. If you have "declined" the offer, then you will have to reconfirm your care request, and be placed back on the waiting list. You have 3 days until your offer expires, to accept or decline.