

SABER SHUTTLE RESERVATION REQUEST FORM

DSN: 314-452-7684 | Commercial: +49 (0)6565-61-7684 | Email: 52fss.fsvt.sabershuttle@us.af.mil

Reservation office hours: Monday – Friday 0830 – 1600 | CLOSED- Saturday / Sunday / US Holidays

PASSENGER INFORMATION

LAST NAME, First Name				DoD ID Card:	Yes	No
Contact number:			Email address:			
Trip Type:	One-way	Round-trip	Sponsor Name/ DSN:			
Select Payment method:	Visa	Mastercard	AMEX	Cardholder name:		
Credit Card #	-	-	-	Exp. Date:	/	

OFFICE USE ONLY!	Shuttle Fee		Pet fee:		TOTAL:	
Passenger show time:			Shuttle DEP time: (from Spangdahlem)			

FLIGHT INFORMATION – Please validate against your itinerary!

	DEPARTURE (from Germany)	ARRIVAL (to Germany)
Date of Service (dd-MMM-yyyy)		
No. of Passengers:		
No. of checked baggage:		
No of Pets:		
Kennel sizes in inches (LxWxH)		
Pickup Location:	Spangdahlem Bldg:	
Destination:		Spangdahlem AB
Flight DEP / ARR time: (if staying at a hotel enter NONE)		
Airline/Flight/MSN number or Hotel:		
Additional notes:		

RESERVATIONS – can be made up to 60 days in advance. We recommend that you request service a minimum of 24-hours prior for transportation on Tuesday – Saturday and 72-hours prior for transportation on Sunday, Monday and US Holidays. A confirmation will be issued once all required information is received and availability is verified.

CANCELLATIONS – Your full rate will be forfeited if reservation cancellation is not received 24-hours prior to the day of travel for Tues – Fri or 72-hours prior for travel on Sat – Mon and US Holidays. Cancellations **MUST** be submitted per email to 52fss.fsvt.sabershuttle@us.af.mil or sabershuttle@outlook.com. Place **CANCELLATION** and **Traveler’s NAME** in the subject line of the email.

CHILDREN and PETS – Children are charged at full passenger rates. Children under 12 years of age and less than 4 feet 11 inches must be in passenger provided safety seats IAW German traffic laws. **NO EXCEPTIONS**. Small to giant kennels are accepted and based on availability. Pets **MUST** be transported in passenger provided kennels IAW German traffic laws to include **SERVICE** and **EMOTIONAL** support animals.

By submitting this form, you agree to the terms and conditions of the Saber Shuttle program.