

# Hiring Preferences

## Military Spouse Preference (MSP)

The spouse of an active duty member of the Armed Forces, who relocates via a PCS move to the military sponsor's new permanent duty station, is entitled to MSP for positions in the commuting area of the new duty station. To qualify for MSP, a copy of the PCS orders, including dependent information, must be uploaded and attached to your application.

## Transition Hiring Preference (THP)

The purpose of THP is to provide benefits and services to ease the transition process from military to civilian life. Eligible THP applicants will possess a transition assistance identification card. To qualify for THP, a copy of the transition assistance ID card must be uploaded and attached to your application.

## Veterans Preference (VET)

Veterans applying for NAF positions may be entitled to Veteran's preference. Veterans must establish that they served on active duty in Armed Forces, including training, and were discharged or released from active duty under honorable conditions. To qualify for Veterans Preference a copy of your DD214 must be uploaded and attached to your application.



# Activities & Programs

- Aero Club
- Auto Hobby Shop
- Bayview Event Center
- Beach Park
- Child Development Centers
- Eglin Library
- Fisher House
- Human Resources Office
- Golf Course
- Information, Tickets & Travel
- Jackson Guard
- Legends Sports Grill
- Lodging
- Marketing
- Outdoor Recreation
- Recycling Center
- Resource Management
- School Age Care
- Youth Center



## GET IN TOUCH

-  NAF Human Resources Office  
Monday, Tuesday, Thursday, Friday | 8 AM - 3 PM  
Wednesday | 8-11 AM  
Closed 11-11:30 AM for lunch
-  Phone: (850) 883-3036  
Email: 96FSS.HROoffice@us.af.mil
-  310 W. Van Matre Ave. Bldg 210, Room 155  
Eglin AFB, FL 32542

**NAF** NON-APPROPRIATED FUNDS

## HUMAN RESOURCES OFFICE



EGLIN AIR FORCE BASE  
**FORCE**  
SUPPORT SQUADRON

# What We Do

Force Support Squadrons are a critical part of the Air Force readiness and retention equation. Our programs contribute to readiness and productivity by promoting fitness, esprit de corps, and quality of life for the Air Force community.

Force Support activities are funded with a combination of taxpayer dollars or appropriated funds (APF) and self-generated, non-appropriated funds (NAF) or "troop dollars".

For more information visit  
[EglinLife.com](http://EglinLife.com)

## What is NAF Employment?

NAF employment is considered federal employment. It is, however, different from federal civil service employment because the monies used to pay the salaries of NAF employees come from a different source. NAF money is self-generated by Air Force clubs, golf courses and other activities that employ NAF personnel.



## Regular Category Employment Benefits and Compensation:

Regular employees work between 20 and 40 hours per week depending on position requirements and are eligible for the following:

- Health Insurance
- Life Insurance
- Performance Awards
- Retirement Plan
- 401(k) Savings Plan
- Leave Accrual
- Overtime Pay
- Holiday Pay
- Sunday Premium Pay
- Shift Differential
- Worker's Compensation
- Unemployment Compensation



## Flexible Category Employment Benefits And Compensation:

Flexible employees work between 0 and 40 hours per week depending on position requirements and may receive the following:

- Overtime Pay
- Sunday Premium Pay
- Shift Differential
- Performance Awards
- Worker's Compensation
- Unemployment Compensation



**GREAT  
BENEFITS**  
Job Security

# How to Apply



## Go to USAJobs.gov

- > Create your **Login.Gov** account.
- > Search for current Air Force NAF vacancies by keyword "**Air Force Services**" and location.
- > Click on the hyperlinked **Job Title** to view the entire vacancy announcement. *READ DESCRIPTION THOROUGHLY!*
- > Click "**Apply**" (preferred method) or follow instructions to submit a manual application in the vacancy announcement.
- > Select resume or click "**Add Resume**". Follow the steps to add; same for "**Add Document**". Click "**Save & Continue**".
- > Read and answer each statement/question on the "**Assessment Questionnaire**".
- > Review and ensure final status has green checkmarks. Click "**Submit Application**".



**JOIN THE  
TEAM**

CURRENT JOB  
LISTINGS



**APPLY  
ONLINE!**