

## **Bayview Event Center Eglin AFB**

Building 10870 - Hours of Operation: 0800-1700, Monday – Friday \*Hours may vary due to special events\* Email: <u>96FSS.Event.Center@us.af.mil</u>

Office: 850-882-4766

Personal Appointments available on request

Welcome to the Bayview Event Center. We appreciate the opportunity in considering us to provide you and your guests a professional and pleasant venue

with spectacular views of the Choctawhatchee Bay for your next event. There is not a fee to use the venue, however you are responsible for set up and tear down of your event, which includes cleaning the area and removing the trash. We have two rooms that can accommodate a variety of events and sizes to include:

- Retirements & Promotion Ceremonies
- Weddings & Anniversaries
- Conferences
- Birthdays
- Holiday Parties
- Potluck Events

## Food

If you desire to have your event catered with meals, only the following catering contractors are authorized to be used:

- Corner Café: Bridget Spolsky (850) 803-0263 or Cherie Hodges (850) 218-8953
- The Eventful Planner: Tammy D'Agostino (818) 939-4216 or (850) 460-4023
- Classic City Catering: Lauren Rowe (850) 433-8064
- Culinary Catering 365: Lindsey Offen (850) 428-0691 Heyward McKenzie 850-428-3060

However, you may choose to bring in your own food and have a potluck style event.

## Alcoholic Beverage

Outside alcohol is not allowed in the Bayview or on property. All bartending services are required to go through 96 FSS/Legends Sports Grill. Options include a bartender or a beer truck reserved for your event. Please contact Richard Neese @ 850-882-4728 or William Dubose @ 882-4727 william.dubose.1@us.af.mil.

**Equipment:** We have several items on-hand that you can utilize at no charge to assist you with the setup of your event to include: tables, chairs, podium, dance floor, and staging.

<u>COMM Support</u>: Organizations on official functions can contact 96 CS/SCOT Public Address Support @96cs.scmil.96csscmilpublicaddresssupport@us.af.mil Office number: 882-4412

<u>Visitor Pass Info</u>: Email 96sfs.s5b.passandreg@us.af.mil to request an EAL template and visitor center phone 850-882-0791. We do not have control over pass procedures.

We look forward to serving you in your event needs.

Sincerely, Bayview Event Center Staff