

ID CARD OFFICE ONLINE:

Go to <https://idco.dmdc.osd.mil/idco/>

The following RAPIDS Self-Help services are available online:

<p>ID Card Office Locator & Appointments</p> <p>Find a RAPIDS ID Card Office</p> <p>Make an Appointment</p>	<p>Common Access Card</p> <p>Update Email Address</p> <p>Activate PIV Authentication Certificate</p> <p>Add Joint Data Model Applet</p> <p>Add Personnel Category Code</p>	<p>Family ID Cards</p> <p>View Sponsor/Family ID Card</p> <p>Nominate Family Member</p> <p>Renew Family Member ID Card</p> <p>Print Family List</p>	<p>My Profile</p> <p>Update Contact Information</p> <p>Update GAL Information</p> <p>Opt-in TSA PreCheck (DoD Civilians Only)</p>
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Dependents (Family Members) may get their ID without their sponsor present IF they provide one of the following:

- Sponsor completes a digitally signed DD Form 1172-2 through the above IDCO website. Family members will notify technician that the form was completed digitally, however, dependents should bring a printed copy of the form to avoid potential issues (see reverse side for steps to complete DD Form 1172-2 via IDCO). Please note: DD Form 1172-2 expires 90 days from date of authentication.

OR

- Sponsor manually completes DD Form 1172-2; remember this method **MUST** have sponsors signature notarized for authenticity. Dependents will need to bring the notarized DD Form 1172-2 from their sponsor. Please note: DD Form 1172-2 expires 90 days from date of authentication.

OR

- Dependents must provide a valid unexpired Power of Attorney (POA) from Sponsor authorizing dependent access. Please note POA must be either a general POA or a POA that specifically authorizes DEERS transactions.

How sponsors can digitally sign and print the DD Form 1172-2

- Access the IDCO website at: <https://IDCO.dmdc.osd.mil/idco>
- Click “Continue” under “Family ID Cards”
- Click “CAC” tab then Click “Login” (Self Service Consent to Monitor screen)
- Click “Request ID Card” under family member’s name.
- Check the “I agree” box at bottom of Privacy Act.
- Click “Next” at bottom of page.
- Check “I agree” button under Acknowledgment statement.
- Click “Next” at bottom of page.
- Confirmation page will display.
- Click “Display Form” at bottom of page.
- Form will populate in a new window, print form and close window.
- Click “Done” at bottom of page.
- Provide the DD Form 1172-2 to dependents to bring with them when requesting a new ID card.