

Location # \_\_\_\_\_

Eielson AFB Outdoor Recreation  
354 Force Support Squadron  
Vehicle Storage Lot Contract

Please read the below contract thoroughly and initial each line and sign. By initialing and providing your signature, you agree, understand, and will comply with this contract. The monthly billing price is subject to change, I will be notified from Outdoor Recreation by phone or email 30 days prior to any change. Starting 01 January 2024, the monthly storage lot fee will be \$35.00.

1. I certify I reside within a 100 miles radius from Eielson Air Force Base, to be eligible to store my item in the storage lot. If I move out of state or the approved radius area, I will contact Outdoor recreation and make arrangement to remove my item/s. I shall not hold Outdoor Recreation liable for any damage to stored items or their contents.
2. Only **Current registered items** in my name and identified on this contract is authorized to be in my designated spot. All other items found stored are considered unauthorized and will be reported to Security Forces for tagging and towing purposes. I am not authorized to conduct maintenance on my equipment other than to change a tire, battery, or exterior lighting issues to safely move the item. All other repairs must be conducted offsite and at the owners cost to relocate it if necessary.
3. When notified, I must be able to remove my item within 7 days from the storage lot fenced in area. If I am deployed, TDY, or another military service obligation, I must provide another person with a notarized Power of Attorney authorizing them to move my item. I shall not hold Outdoor Recreation liable for any damages that may be incurred while my equipment is being removed. Outdoor recreation will attempt to provide at least 30 days advanced notice.
4. I am responsible to paying the first month's payment at the time of enrollment. I agree to enroll using the automated billing system. My first month's payment maybe will be prorated from my start date to the last day of this month. Monthly payments will be automatically processed on the 1<sup>st</sup> of each month. When I decide to remove my equipment and vacate assigned spot, I shall provide 1 weeks' notice. If I do not provide required notice, I may not be refunded any remaining amount for that month. With required notice, Outdoor Recreation shall provide a prorated refund back onto my credit card only once the spot is vacated, inspected, and approved as clean.
5. I am responsible to maintaining my assigned spot to be clear of snow, weeds, grass, and trash directly around and under my item. Outdoor recreation can provide a weed eater or lawnmower at no charge, upon request. They shall attempt to plow snow as close as possible, but I am responsible for all snow close to my item. Outdoor recreation is not responsible for clearing my item space due to snow build up.
6. I will ensure any changes to my credit card on file will be updated in a timely manner and prior to the next billing cycle. A daily late fee will be assessed in the amount of \$1 per day, assessed and started on the 1<sup>st</sup> of each month until my payment is processed. Outdoor Recreation will attempt to notify me by phone or email, using the information provided on this contract, by the 7<sup>th</sup> of the month, but it is ultimately my responsibility to keep my billing information updated. They will make another attempt by the 15<sup>th</sup> of that month using the same contact information. Late fees will continue to accrue until I update my credit card information. I understand my supervisor or Commander may be notified if I failure to keep my payment information updated.
7. If 30 days delinquent, my equipment shall be considered as abandoned. Security Forces will be notified to start appropriate actions for removal. Outdoor Recreation may request it be removed to Security Forces storage area or not, but after being 120 days delinquent, Security forces will contact Exterior Towing services and have the item removed at the owner's cost to get it back.
8. If my card is dishonored two (2) consecutive months, Outdoor recreation reserves the right to cancel my contract and I will be required to remove my equipment within 3 days, I am still required to pay all associated billing and lates fees prior to removing my item.
9. Access to the lot, shall be available during reasonable times. Unforeseen snow fall or bad weather may preclude my access to the lot. If I need emergency access, determined by the Outdoor Recreation Director, they shall attempt to get access to my item in a reasonable amount of time during winter months.
10. I will not store items on or in my item which make it appear abandoned. Old furniture, broken or dissembled vehicles, torn storage covers, tarps or other items that make that make it appear trashy. The spot is not to keep household items in crates, sheds, or multiple containers.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Start Date: \_\_\_\_\_

Vacated Date: \_\_\_\_\_

Contact Information:

Address: \_\_\_\_\_

Affiliation (mark one):  Active Duty  Retired  DoD Civilian  Reserves  Veterans ID

Rank: \_\_\_\_\_ Squadron: \_\_\_\_\_

Duty Phone: \_\_\_\_\_ Home or Cell Phone: \_\_\_\_\_

Personal Email Address: \_\_\_\_\_

Work Email Address: \_\_\_\_\_

Type of Initial Payment: (mark one):  Cash  Check  Credit Card Amount: \$ \_\_\_\_\_

Type of Vehicle (mark one):

Car  Truck  Open Trailer  Enclosed Trailer  Motor Home  Travel Trailer

5<sup>th</sup> Wheel Pontoon Boat  Fish/Ski Boat  Jet Ski  Snow Machine

Other: \_\_\_\_\_

**Description of Item: (Be Specific and leave nothing blank)**

Year: \_\_\_\_\_ Color: \_\_\_\_\_

Make \_\_\_\_\_ Model: \_\_\_\_\_

Size: \_\_\_\_\_ VIN: \_\_\_\_\_

License Plate #: \_\_\_\_\_ Plate State: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Insurance Expiration: \_\_\_\_\_ Ball Hitch Size (mark one):  1 7/8'  2"  2 5/16'

Other Identifying Charactertiscs: \_\_\_\_\_

**ALL supporting documentation must be submitted for verification prior to renewing this contract.**