

**GRAND FORKS AIR FORCE BASE**  
**OFF-BASE SOLICITATION APPROVAL FORM**

Name of Organization:

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POC Name:

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Duty Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address:

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This organization is composed of (Check all that apply):

Military Members

DoD Civilians

Dependents of Military/DoD

Retirees and/or their dependents

Non-DoD related civilians

Other (explain) \_\_\_\_\_

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Type of Event:

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Date of Event: \_\_\_\_\_ Time of Event: \_\_\_\_\_

Location of Event:

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List all the off-base merchants to be contacted:

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Draft solicitation letter attached:  Yes  No

Explain the purpose of the solicitation:

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How will solicited donations be used to support DoD or GFAFB members/families?

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How will solicited donations be used to support civilians who are non-DoD members/dependents?

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**FINAL COORDINATION**

Registration of Private Organization:

Complete and Current? Yes \_\_\_ No \_\_\_

319 FSS/FSR

319 RW/JA

(Legal Review Attached)

Approved \_\_\_ Denied\_\_\_

ROBERT A. HUBBS, GS-14, DAF  
Director 319th Force Support Squadron