

MEMORANDUM FOR 319 FSS/FSR  
319 ABW/JA  
319 MSG/CC

FROM:

SUBJECT: Request for Waiver of Insurance

1. Request approval for waiver of insurance coverage for (name of organization).
2. Our risk of liability is negligible, as defined in AFI 34-223, paragraph 10.15.
3. We understand that from time to time we may engage in activities that will require insurance protection. We promise to submit a request to the Installation Commander for each and every function we plan.

NAME, Signature  
Acting President

1st Ind, 319 MSG/CC

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I have reviewed your request and hereby waive the requirement to obtain insurance.

HEATHER A. COOK, Colonel, USAF  
Commander, 319th Mission Support Group