

# ONLINE RESOURCES

## Air Force Portal

[www.my.af.mil](http://www.my.af.mil)

## Hill Air Force Base

[www.hill.af.mil](http://www.hill.af.mil)

## MyBiz+

<https://compo.dcpds.cpms.osd.mil>

## myPers

<https://mypers.af.mil/>

## myETMS

<https://myetms.wpafb.af.mil/>

## MyVector

<https://myvector.us.af.mil/myvector/>

## myLearning

<https://lms-jets.cce.af.mil/moodle/>

## TSS

<https://ooafmctss.hill.af.mil/tssportal>

## AF e-Learning

<https://usafprod.skillport.com/skillportfe/custom/login/usaf/seamlesslogin.action>

## FSD Community SharePoint

[https://usaf.dps.mil/sites/OOALCOps/HillAFB\\_FD/SitePages/Home.aspx](https://usaf.dps.mil/sites/OOALCOps/HillAFB_FD/SitePages/Home.aspx)



We Provide Targeted Learning Solutions That:

- Transfer Knowledge
- Accelerate Change
- Develop Talent
  - To drive desired business results

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### Force Development Flight Director

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### Education & Training Section Chief

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### Civilian Education & Training Unit Chief

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General questions regarding training programs should be directed to an Employee Development Manager (EDM) or Specialist (EDS):

SECTION	CONTACT
EDM	DSN 777-9154
EDS	DSN 777-9156
EDS	DSN 777-9155
EDS	DSN 586-6080
EDS	DSN 586-3229
Leadership	DSN 777-9152

For questions regarding institutional training contact FSDEB.

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# 75 FSS/FSD CIVILIAN EDUCATION & TRAINING



Hill Air Force Base



HILL AIR FORCE BASE  
**FORCE**  
SUPPORT SQUADRON

## EMPLOYEE DEVELOPMENT SPECIALISTS

Employee Development Specialists (EDS) provide technical advice and assistance in identifying, prioritizing and justifying training and employee development requirements. EDSs monitor training to ensure it meets all governing regulations and when selecting non-government training, ensures costs are reasonable, competitive and within budgetary guidelines.

### MANDATORY TRAINING

#### New Employee Orientation (NEO)

The NEO program is presented as block-training and initiates employees to the installation with instruction on Air Force Core Values, installation missions, and entitlements and benefits of civilian employment. Training also includes basic mandatory training on environmental, safety, occupational health, security and similar topics.

#### Mandatory Supervisor Training (MST)

Supervisors are required to complete federally-mandated training. MST is hosted by the Force Support Professional Development School through Air University.

#### Defense Acquisition University (DAU)

The Defense Acquisition University (DAU) is the one institution that touches nearly every member of the Defense Acquisition workforce throughout all career stages. DAU provides a full range of basic, intermediate and advanced certification training, assignment-specific training, applied research and continuous learning opportunities. Access is gained through the [DAU](#) website.

#### Air Force Institute of Technology (AFIT)

The Air Force Institute of Technology (AFIT) is the Air Force's graduate school of engineering and management as well as its institution for technical professional continuing education. AFIT is a component of Air University and Air Education and Training Command. Employees receive training notices from AFIT and can access the system by going to the [AFIT](#) website.

## CIVILIAN TUITION ASSISTANCE PROGRAM

Civilian Tuition Assistance Program (CTAP) provides assist civilians in their continued self-development and includes coursework at the associate, bachelor's, master's and doctorate (including Juris Doctorate) levels at an accredited college or university. Tuition Assistance (TA) is to be used for course(s) that contribute to occupational and institutional competencies, special interest needs and readiness by supporting the current and future needs of the Air Force.

FSD advises civilians on terms and conditions of tuition assistance. For unit-funded TA FSD determines if employees and institutions meet eligibility requirements, forms and payments are processed, and tracks student progress. For career field TA, employees must apply through the Air Force Virtual Education Center, [AFVEC](#), portal.

## CIVILIAN DEVELOPMENTAL EDUCATION PROGRAMS

The CDE program offers educational opportunities to selected career employees on a competitive basis. CDE is moving toward Total Force Development by developing professionals who will collectively leverage their respective strengths to accomplish the Air Force Mission. There are three levels of civilian developmental education: Basic Developmental Education (BDE), Intermediate Developmental Education (IDE), and Senior Developmental Education (SDE).

The Air Force conducts an annual call for CDE nominations opening the first part of March each year. For more information, visit [MyFSS](#).

