



Request for Unite Funding

Unit: _____ Primary POC: _____
 # of Participants (*Must be exact*): _____ Phone #: _____
 #Active Duty _____ #Civilian _____ #Family _____ Secondary POC: _____
 Activity Date: _____ Phone #: _____
 Activity Time: _____ - _____

How did you hear about the program?

Banner Email Hill Top Times Facebook Referral Flyer Website Other _____

Revitalizing Squadrons

“...the beating heart of the Air Force”

The UNITE Program provides Commanders with funding to initiate programs that will benefit all Airmen in their unit. This includes assigned Active Duty, Reserve, Guard, ANG, and APF/NAF Civilians.

POPULAR ACTIVITIES:

HAFB Bowling Center
 HAFB Landing
 HAFB Hubbard Golf
 HAFB Outdoor Recreation
 HAFB Arts & Crafts
 HAFB Log Cabin
 HAFB Centennial Park
 AmazEvents
 Bingham Rentals
 Boondocks
 Rush Fun Plex
 Social Axe Throwing
 Escape Rooms
 Cinemark Theaters
 Cherry Hill
 Museums
 Desert Star Theater
 Hogle Zoo
 Urban Air
 Comedy Clubs
 Ice Skating
 Pineview Reservoir
 Fishing Farms
 Karaoke
 Photo Booth Rentals
 Cookie Decorating
 Chili Cook Off
 Manicure/Pedicure
 Burger Burn/BBQ Contests
 Laser Tag
 Mini Golf

Community Cohesion Coordinator
Ms. Johanne Bercher
 7285 4th Street
 Bldg 180/Rm 203
 johanne.bercher.1@us.af.mil
 Find us on Facebook at 'Hill AFB Unite Program'

Appointment of Unite POC

_____ is hereby appointed the primary unit POC for the Unite Program.

_____ is hereby appointed the secondary unit POC for the Unite Program.

The above authorized POC's will coordinate with the Community Cohesion Coordinator/C3, Ms. Johanne Bercher for the planning, developing and execution of our team building activity.

Commander/Director

Unauthorized Use of Unite Funding

The Unite program is designed to **TEAM BUILD**, empower unit commanders to create opportunity for recreational and cohesive activities to strengthen the bond between members within the unit. I understand and will comply with the following to avoid misuse, fraud, and abuse. Unite funds **CANNOT** be used for:

- Food only (must have an activity)
- Requests without cohesion (must have an activity)
- Holiday - Christmas parties/End of year celebrations
- Commanders Call/Change of Command
- Alcohol, Bingo/gambling, prizes, taxes, or gratuity
- Socials, donations to charities, retirement
- Official government functions, deployments
- Trash/clean services or damages to rental equipment
- Lodging, apparel, electronic equipment purchases
- Training, meeting, awards, Combat Dining

Commander/Director

Activity Expenses Description: List the activity or rental equipment that you are requesting (i.e. HAFB Bowling Center, Hubbard Golf Course, Outdoor Recreation, Boondocks, Rush Fun Plex, Movies, pumpkin carving, holiday crafts, gingerbread house, grills, axe throwing, nonfood items such as plates, cutlery, table cloths, napkins, decorations, etc.).

Activity _____

Activity Location _____

Rentals _____

Venue/Other _____

\$13.50 x _____ people = \$ _____ (max Unite funds)

*****YOU MUST HAVE AN ACTIVITY TO RECEIVE FOOD FUNDS*****

Food Expenses Description: List your food request (i.e. Burger burn, pizza, beverages, desserts, restaurants).

Location _____

Description _____

\$5.00 x _____ people = \$ _____ (max Unite funds)

_____ **I understand funds are used for team building purposes only.**
Initial here

_____ **I understand refunds/reimbursements will not be authorized.**
Initial here

_____ **I understand a group photo must be submitted within 3 days once the activity is complete.**
Initial here

_____ **I understand an After-Action form must be submitted within 3 days once the activity is complete.**
Initial here

_____ **I understand my unit will settle any overages above the approved amounts.**
Initial here

_____ **I understand funds cannot be obligated/spend money prior to approval.**
Initial here