

<b>TAP REQUIREMENTS: TIER II</b>		<b>COMPLETION DATE</b>
<b>Step 1</b>	<b>Initial Counseling and Self-Assessment</b> (NLT 365 days prior to DOS/DOR)	
<b>Step 2</b>	<b>Pre-Separation Counseling</b> (NLT 365 days prior to DOS/DOR)	
<b>Step 3</b>	<p><b>TAP Workshop</b> (3-Day Core Curriculum)</p> <p>Day 1: Managing Your Transition, MOC Crosswalk, and Financial Planning  Day 2: VA Services and Benefits  Day 3: Employment Fundamentals of Career Transition*</p> <p>*Can be waived if retiring with 20+ years of service, if documentation of fulltime employment is provided, or if documentation of fulltime education/training enrollment is provided (excludes SkillBridge)</p> <p><b>2-Day Tracks</b> Indicate choice(s) below:</p> <p><input type="checkbox"/> Employment Track                      <input type="checkbox"/> Career &amp; Credential Exploration Track</p> <p><input type="checkbox"/> Entrepreneurship Track                      <input type="checkbox"/> Managing Your Education Track</p>	
<b>Step 4</b>	<p><b>Capstone-</b> Schedule appointment after completion of TAP Workshop</p> <p>NLT 90 days prior to DOS/DOR (Up to 1 year prior to DOS/DOR)</p>	
<b>CAREER READINESS STANDARDS (CRS) Delivered at Capstone</b>		<b>COMPLETION DATE</b>
	Individual Transition Plan (ITP)	
	VA Account (eBenefits) Registration  Create your VA account at: <a href="https://www.va.gov/">https://www.va.gov/</a> Bring proof of registration (screen shot of welcome page) to Capstone appointment	
	Continuum of Military Service Counseling  Counseling with in-service recruiter required for all Active Duty members. *Does not apply to retirees, Guard/Reserve, and medical/legal discharge. To schedule appointment contact:	
	Post-transition Financial Plan	
	Gap Analysis or Verification of Employment	
	Draft Resume or Provide Verification of Employment (For Employment Track only)	
	Comparison of Technical Institutions (For Career & Credential Exploration Track only)	
	Comparison of College/Universities (For Managing Your Education Track only)	

TAP mandates established by the NDAA FY19, "John S. McCain National Defense Authorization Act for Fiscal Year 2019."