

# SCHOOL TO SCHOOL TRANSITION

Moving from base to base is often very stressful on both parents and children. Once families find out their new location, the next questions are: "What about the schools? What are the school ratings? Will my child get into IB or the Gifted program? Will the new school honor our current IEP?" These are but a few of the questions that come to mind. Be that as it may, families with children from Pre-K to High School can take certain actions to moderate these concerns and help their kids transition effectively and successfully to a new school. Each child is a unique as each family's experience, but remember, you are not alone. MacDill's School Liaison is here to help.



## THE KEY TO SUCCESSFUL TRANSITION IS ORGANIZATION!

### PARENT/GUARDIAN

- STUDENT BIRTH CERTIFICATE
- STUDENT'S SOCIAL SECURITY
- STUDENT'S SHOT RECORD
- LEGAL DOCUMENTS AS NEEDED (EG, CUSODY OR GUARDIANSHIP)
- PROOF OF RESIDENCY/MILITARY ORDERS

### SCHOOL RECORDS

- COPY OF CUMULATIVE FOLDER (COPY MAILED BY THE SCHOOL IS OFFICIAL)
- CURRENT SCHEDULE
- REPORT CARDS
- ATTENDANCE/TARDY RECORDS
- STANDARDIZED TESTING RECORDS
- WITHDRAWAL GRADES/PROGRESS REPORTS
- TESTING SCORES (STANDARDIZED OR SPECIAL PROGRAMS)
- ACTIVITIES RECORD
- ROTC RECORDS
- LETTERS OF RECOMMENDATIONS (GIFTED, BAND, SENIORS)
- WRITING SAMPLES
- PORTFOLIOS
- ACCELERATED READER POINTS
- SERVICE LEARNING HOURS

### SCHOOL INFORMATION

- ADDRESS, PHONE NUMBERS, CONTACT INFO
- COURSE DESCRIPTION BOOK/GRADING SCALE (GRADES 6 AND ABOVE)
- TITLE PAGES OF TEXT BOOKS (HIGH SCHOOL CREDIT COURSES)
- SCHOOL PROFILE/HANDBOOK (HIGH SCHOOL)

### SPECIAL PROGRAMS/RECORDS

- INDIVIDUAL EDUCATION PLAN (IEP), ACCOMMODATION PLAN (IAP), 504, GIFTED
- ENGLISH AS A SECOND LANGUAGE (ESL) OR BILINGUAL EDUCATION
- AT RISK OR OTHER ACTION PLANS FOR CLASSROOM MODIFICATIONS

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