

Initial Counseling Checklist
TIER Review
Mandatory NLT 12 months of DOR/DOS

- Initial Assessment**
- TAP Tool**
- Individual Transition Plan (At least pages 1-4 Top of Page completed)**
- Printed out VMET (www.dodtap.mil/login.html)**
- Copy of CCAF Transcript and/or Joint Services Transcript**

This is the First phase of your eForm DD2648. Service member signs; Transition Counselor signs after Initial Counseling forms are reviewed then counselor assigns a Tier; Service member is signed up for Pre-Sep/TAP and then given a tier specific trifold, and resources.

CALL or EMAIL for APPOINTMENT

MAXWELL AFB

Ms. Kim Bryant at 953-2752 or kimberly.bryant.7@us.af.mil

Or

GUNTER AFB

Ms. Rebecca Hackett at 416-1386 or Rebecca.hackett.2@us.af.mil