

Unite Event Request

Unite Program CPMS #

This section completed by C3

Offutt
AFB 2024



Unique Event Title:

Squadron/Flight/Shop/Workcenter:

Unit POC:

Office:

Event POC:

Cell #:

Event Date:

Projected Location:

Projected Start Time:

End Time:

Max Participation Projected:

Out Of Pocket (\$) after Unite Funds:

DETAILED EVENT DESCRIPTION - *Who, What, Where, When, How, Why* *PROVIDE VERY SPECIFIC DETAIL ABOUT EVENT*

APF (RECREATIONAL ACTIVITY) FUNDING BREAKDOWN (\$14.00/PP):

*LIST ITEMS BY COST, QTY & WHERE- INCLUDE SURCHARGE & Credit Card FEE ESTIMATES *TAX EXEMPT*

Total APF: \$

NAF (FOOD/BEVERAGE) FUNDING BREAKDOWN (\$5.00/PP):

*LIST ITEMS BY COST & WHERE- INCLUDE SURCHARGE & Credit Card FEE ESTIMATES *TAX EXEMPT*

Total NAF: \$

Reviewed by COMMUNITY COHESION COORDINATOR (C3) SIGNATURE:

COMMANDER or DESIGNEE SIGNATURE: