



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 51ST FIGHTER WING (PACAF)
UNIT 2067
APO AP 96278-2067**

23 February 2024

MEMORANDUM FOR TEAM OSAN

FROM: 51 FW/DS

SUBJECT: Meeting Minutes, Osan AB Town Hall, 14 Feb 2024

I. Event Details:

- a. Focus Topic: What's New in 2024 (+ Open Forum Q&A)
- b. Date: 14 Feb 2024
- c. Time: 1700
- d. Location: O-Club

II. Attendees: The meeting was hosted by Col McKibban, 51 FW/CC. Also in attendance were the following agencies:

- a. 51 Fighter Wing Staff
 - i. Col Davidson (FW/CD), Chief Trundle (FW/CCC), Maj Gray (FW/DS)
 - ii. Public Affairs
 - iii. Commander's Action Group
- b. 51 Mission Support Group
 - i. Civil Engineering, Force Support, Security Forces, Communications Squadrons
- c. 51 Medical Group
- d. AAFES (Exchange)
- e. DeCA (Commissary)
- f. DoDEA

TOTAL PERSONNEL IN ATTENDANCE: 52

III. Opening Remarks: The meeting opened with an introduction and agenda review by Col McKibban. The 51 FW will host monthly town hall meetings on the second Tuesday of every month to promote improved communication to the base community.

IV. Agenda

- a. **Communication Action Plan (CAP) – Briefed by Col McKibban:** The CAP was developed to provide open, honest, consistent, and relevant communication at deliberate moments to improve readiness & quality of life for Team Osan Airmen & families. It will be implemented through 3 Lines of Effort (LOEs).
 - i. LOE 1: Mustang One-Stop. A single source of information for use by all members of Team Osan.
 - ii. LOE 2: Improved/Updated Touchpoints. Improving existing meetings and events to meet consumer's needs.

- iii. **LOE 3: Synchronized & Standardized Messaging.** Ensuring official (command channels) and unofficial (FB, etc.) match in message and intent. Strengthening Command Channel communications.

- b. **Mustang One-Stop Demo – Briefed by Maj Gray:** The Mustang One-Stop is intended to be your primary source of info and will go live by the end of the month. It will be accessible from the main Osan AB webpage and from the 51 FSS webpage. More info will follow when it is officially rolled out. Team Osan was requested to use, promote, and provide feedback on this product to help ensure it's as successful as possible.
 - i. **Question:** Will the website include a base calendar of events to centralize the base happenings?
Answer: The team identified the same need and is working to find a way to incorporate this as an addition after initial roll-out.
 - ii. **Question:** Will Private and Non-Private organization info be included?
Answer: Official organizations are represented. The desire for PO information is understand and the team is looking at options to capture them without inadvertently favoring or promoting some over others.

- c. **Major Events – Briefed by Maj Gray:** A list of upcoming dates for exercises, the 2024 Spouse Immersion Tour dates, and information on the next town hall. See slides for details.

- d. **Traffic & Parking – Briefed by Lt Col Low (MSG Deputy Commander):** Overview of upcoming changes based on the updated for reserved parking, vehicle authorizations, and parking restrictions.
 - i. **Question:** Where can non-military access the new regulation?
Answer: SFS provided pamphlets at meeting with key info. SFS is coordinating with PA to push the document to the base on appropriate platforms.
 - ii. **Question:** Do bikes count for the 2-wheeled vehicle limitation?
Answer: No, the limit only applies to motorized (electric or fuel) 2-wheel vehicles.

- e. **Universal Pre-K– Briefed by Ms. April Kersey (School Liaison Program Manager):** Registration for 2024-2025 school year begins in April. More info to come.

- f. **Medical Services – Briefed by Lt Col Varney (Chief Nurse):** The Patient & Family Partnership Council was developed to bring MDG and “customers” together to provide more feedback to DHA. The meeting is held the 3rd Friday of every month in Bldg 777 (Clinic).

- g. **Force Support – Briefed by Lt Col Hill (FSS Commander):** Feb 26th, FSS will unveil a new indoor child play area in Checkertails. The new CDC/SAC facility will open in the fall and greatly increase the base's childcare capacity.

- h. **Civil Engineering - Capt Jagoda (Installation Mgmt Flight Commander)** briefed updates and improvements for dorms and MFH. **Lt Col Myers (CES Commander)** briefed upcoming/high impact construction projects.

V. **Open Forum Q&A:**

- i. **Question:** Can the new AAFES gas station have 24-hr gas pumps?
Answer: AAFES is aware of the desire and MSG is engaged and working toward a solution.
- ii. All leaders in attendance were made available for questions after meeting close.

VI. **Next Meeting:**

- a. **Focus Topic:** Housing (+ Open Forum Q&A)
- b. **Date:** 13 Mar 2024
- c. **Time:** 1700
- d. **Location:** O-Club

VII. For questions or concerns, please contact 51 FW Public Affairs at DSN 784-4404 or Commercial +82 (0) 505-784-4404.

JON W. GRAY, Maj, USAF
Director of Staff
51st Fighter Wing

51st Fighter Wing

Defend, Execute, Sustain - Fight Tonight!



“What to Expect in 2024”

Team Osan Townhall

Feb 2024

Agenda

- **Communication Action Plan**
- **Mustang One-Stop Roll-Out**
- **Major Events for 2024**
- **Program Updates**
 - **Traffic & Parking**
 - **Universal Pre-K**
 - **Medical Services Updates**
 - **FSS Updates**
 - **CE Updates**
- **Open Forum Q&A**



Communication Action Plan

- **Purpose:** To provide open, honest, consistent, and relevant communication at deliberate moments to improve readiness & quality of life for Team Osan Airmen & families.

- **Keys to success**
 - Consistency
 - Trust

- **Implementation**
 - LOE 1 – ‘Mustang One-Stop’
 - LOE 2 – Improving/updating “touchpoints”
 - LOE 3 – Synchronized & Standardized Messaging



Mustang One-Stop Demo

- **What**
 - One-stop shop for all your information needs
- **When**
 - Go-Live Today, 1 Mar 2024
- **Where**
 - Official Osan AB Website
 - 51 FSS Website
- **Why**
 - Improve quality and access of communication for Team Osan Airmen & Families
- **What we need from YOU**
 - Help advertising and improving



Major Events for 2024

- **Major Exercises**
 - Beverly Herd 24-1: 12 – 17 May
 - Beverly Herd 24-2: 28 Jul – 2 Aug
 - Beverly Midnight 24-2: 9 – 13 Sept
 - Vigilant Defense 24 (Operation Deny Halloween): 28 Oct – 1 Nov
 - Halloween/Trunk-or-Treat will be celebrated Saturday, 26 Oct

- **Spouse Immersion Tours**
 - 6/13/20 Mar & 2/9/16 Oct (Tentative)

- **Monthly Town Halls**
 - **When:** 2nd Wednesday of month
 - **Where:** O-Club, Bldg 910
 - **Next Meeting:** 13 March 2024 @ 1700
 - **Focus Topic:** Housing



Traffic & Parking Policy Updates

- New OSANABOI 31-128 effective 01 Feb 2024
- Major Changes
 - All vehicles, including PTDs, must be registered
 - Unaccompanied E-6 & below – No “restricted area” parking M/F, 0600-1800
 - Reserved parking spaces effective 24/7
 - 3 parking tickets = loss of driving privileges for 1 year
 - Authorized vehicle limitations
 - One (1) 4-wheeled vehicle per household
 - One (1) 2-wheeled vehicle per licensed driver
 - Dash cameras are prohibited on-base
 - ETPs approved by MSG/CD
 - Note: Not between white lines, not a parking spot!
 - Except in gravel lots

New Restricted Parking Area





Universal Pre-K

- **Registration opens April for 2024-2025 School Year**
- **CDC wrap-around care available for families needing before or after school care**
- **FW & DoDEA working to ensure transportation for families that live in the off-post commuting zone**
 - **DoDEA will provide child safety seats and bus attendants**
- **FW & DoDEA are analyzing current zoning to verify/adjust zones and bus routes**
 - **Estimated study complete April 2024 with phased adjustments to maximize resources**



Medical Services Update

- **Patient & Family Partnership Council (PFPC)**
 - **Purpose:** to improve patient and family experience and provide feedback to DHA in support of High Reliability Organization (HRO) principles
 - **Objective:** To facilitate active involvement of patients, their families, and staff in sharing information and shaping programs, thereby improving the healthcare experience in Medical Treatment Facilities
 - **When:** 3rd Friday of every other month @ 1300
 - **Where:** 51 MDG (Bldg 777), Garden Court (Bottom Floor)
 - **Next Meeting:** 15 Mar 2024

- **MHS Genesis Patient Portal**



Force Support Updates

■ NEW!

- Child Play Area at Checkertails



■ UPDATES

- Child Development Center & School Age Program (Fall 2024)
- Teen Center Relocation





Civil Engineering Updates

- **Housing Updates**
 - AF Connect App for submitting work orders
 - Dorm campus improvements
 - Building Trust Operational Planning Team
 - Elevators

- **Upcoming Infrastructure Changes**
 - 60 or more on-going construction projects
 - Broadway Blvd & Turumi Round-About Construction



Civil Engineering Updates

- **New Base Chapel**
 - **Construction Complete – Grand Opening 29 February 2024**
 - **Open setting sanctuary, 8 classrooms accommodating more than 100 students, and a full kitchen to meet the spiritual needs of all members**





Civil Engineering Updates

- **AAFES Express & Gas Station**
 - **Under Construction – Estimated Opening Fall 2024**
 - **Provides a larger, modernized Express and adds 7 additional fuel stations to meet the Base's growing demands.**





Open Forum Q&A

- **Subject Matter Experts**
 - **FW Leadership**
 - **Public Affairs**
 - **Force Support Squadron**
 - Upcoming Events
 - Military & Family Readiness Center (M&FRC)
 - **Civil Engineer Squadron**
 - Housing
 - Base Improvements
 - **Medical Group**
 - **School Liaison Program Manager (SLPM)**



Join Us Next Time!

March Town Hall

- **Topic: Military Family Housing**
- **Date: 13 Mar 2024**
- **Location: O-Club**
- **Time: 1700**