

**Statement of Work  
Osan Club Complex DJ/VJ/MC Services**

**Contract Period**

The contract period of service shall be from 01 May 2024 through 30 April 2027 (36 months).

**OCONUS DJ/VJ/MC**

NAFI Provides DJ/Sound Equipment per SOW and per site or venue. The contractor will assist said NAFI to maintain said equipment with technical labor at a negotiated charge to NAFI and help to obtain parts or other equipment if needed, noting that said parts or equipment would be at NAFI expense.

**The Contractor Service Rates**

A. \$ \_\_\_\_\_ Per hour for OCONUS: DJ/VJ/MC services in said Osan Air Base 51st FSS Club Complex lounges, Sports Bars, and Mustang Center any NAFI facilities. 3-hour minimum starting fee with no maximum hourly cap, to include but not limited to set up and tear down times, equipment load-in and load out, rehearsals, soundchecks, and on-site stand-by pre-event start time.

B. \$ \_\_\_\_\_ per hour for OCONUS: Private Parties/Mobile Entertainment Services, per SOW premium hourly rate of \$ \_\_\_\_\_ / Hour for Osan Air Base Club Complex; Ballroom, Outdoor/Indoor Events & Promotions/Special Entertainment, at a 4-hour minimum starting fee with no maximum hourly cap, to include but not limited to set up and tear down times, equipment load-in and load out, rehearsals, soundchecks, and on-site stand-by pre-event start time.

C. Any and All Entertainment Pricing: For Related items, not covered by DJ/MC service pricing (i.e. clowns, bands, artists, magicians, celebrity DJ's, entertainers, comedians, etc.). Any hiring of said Promotions/Special Entertainment would be at the discretion of the NAFI Activity or Venue Manager and the contractor (Entertainment Department) Area Talent Coordinator (ATC). The rate for said Promotions / Special Entertainment, due to its nature is case-by-case and will be negotiated and decided by said NAFI Activity or Venue Manager and the contractor (Entertainment Department) Area Talent Coordinator (ATC) based on the grade of said Entertainment prior to any finalized bookings. \*\*\*Note: Any and All of the above listed items are completely negotiable with each NAFI per each venue/activity based on their hourly and non-hourly commitment, requirements and the services requested. Rates to be negotiated annually between the contractor and NAFI based on increased national inflationary rates and conditions. Events, Live Entertainment, Local and National U.S. Talent fees and any & all associated production costs will be quoted and invoiced to the NAFI and said facilities based on costs and fees charged to the contractor.

Reference of Request for Quotations OSANF24Q0011

D. Recorded Materials: The contractor (Entertainment Department) agrees to provide all music necessary for play during performance hours. The libraries will be updated monthly in all required formats. The contractor (Entertainment Department) acknowledges and agrees the NAFI has total control over all music formats of types of music to be played in the club facility. The NAFI reserves the right to ban or exclude any specific songs or music from performance within the club.

E. Payment for Services Rendered: Performance Hours. The NAFI agrees to pay the contractor (Entertainment Department) for DJ/VJ/KJ services for a Thirty-Six (36) month period, from May 1st 2024 through April 30 2027 commencing on the first agreed upon performance date, at the rate listed in our attached most current rates listed above contractor (Entertainment Department) Disc Jockey Personnel. The contractor (Entertainment Department) shall provide Disc Jockey (DJ) and Master of Ceremony (MC) personnel to furnish audio/video entertainment for the NAFI Venues for the Scheduled hours consisting of NAFI Required Genre of Music. If entertainment is required beyond the scheduled hours and both parties are in mutual agreement, the NAFI will pay for each additional ½ hour of performance, a sum of ½ the hourly rate which will be the contractor – SOW invoiced by the contractor (Entertainment Department) in the regular bi-monthly invoices twice a month at a 10-day net payment.

F. Schedule Variance: The NAFI has the right to schedule its minimum number of weekly hours at no less than scheduled hours deemed advantageous to its business interests. The contractor (Entertainment Department) requests, however, that no single performance be less than three hours in duration not to exceed 8 hours total. Any performance/show under three hours will be billed at a three-hour minimum cost. The contractor (Entertainment Department) personnel will accommodate any request for additional performance hours above the minimum, but requests that the NAFI give a reasonable amount of advance notice of additional requirements for preparation and scheduling.

G. Private Parties (Premium rate): The contractor (Entertainment Department) agrees to provide entertainment services for private parties contracted by the NAFI. The NAFI agrees to provide the contractor (Entertainment Department) with a minimum of 15 days' notice prior to any scheduled private party event. The contractor (Entertainment Department) will place no restriction upon NAFI as to what fees the NAFI may charge its patrons for privately contracted party entertainment. In return, the contractor (Entertainment Department) kindly requests that the NAFI provide exclusive management and booking of all entertainment for said privately contracted party events. Such a service that is not within the scope of the contractor (Entertainment Department) contract and therefore is provided at a premium hourly fee. If the NAFI uses this service, the NAFI will pay the contractor (Entertainment Department) the Private Parties / Mobile Entertainment Services premium hourly rate as noted in the current contractor (Entertainment Department) prices listed above, with a minimum of 4-hours for said services due to the nature of the work involved. Said services are negotiable between the NAFI and the contractor (Entertainment Department).

H. Mobile Entertainment (Premium rate): Requests for use of mobile entertainment systems will be made on a case-by-case basis. A mobile is when the contractor (Entertainment Department) furnishes equipment, music, set-up and breakdown of said equipment. The contractor (Entertainment Department)

requires advance notice of 15 days from NAFI manager for the Private Parties / Mobile Entertainment Services premium hourly rate as noted in the current contractor (Entertainment Department) price list, with a minimum of 4-hours for said services due to the nature of the work involved. Said services are negotiable between the NAFI and the contractor (Entertainment Department)

I. Partnership: The contractor (Entertainment Department) and the NAFI acknowledge and agree that a cooperation is essential for the success of this Agreement. The NAFI agrees to provide the contractor (Entertainment Department) personnel with advance notice of all scheduled club events or special offerings to facilitate the promotion of these events by the contractor (Entertainment Department) personnel. The contractor (Entertainment Department) agrees to work diligently with the NAFI to develop and promote special events and programs to attract additional patrons and enhance their experience within the club. All parties acknowledge that this Agreement shall be viewed as a partnership in achieving the success of the NAFI club operations.

J. Acts of God: NAFI agrees to pay 50% of the pre-arranged price in the event of an “Act of God” regardless if event is indoors or outdoors. Acts of God include but limited to, Typhoon, Earthquake, Fire, Power Outage, Civil unrest.

### **Base Access and Privileges**

In addition to the above, the contractor has demonstrated the utmost responsible and professional behavior with base access and privileges in support of the NAFI. The contractor respectfully requests 51st FSS Osan Air Base NAFI to provide the following: The contractor (Entertainment Department) Employee Personnel Privileges to include any and all related documents in support of location: Area Talent Coordinator (ATC), Audio/Video Technicians, Entertainment personnel i.e. DJs and MCs, and other Employed Personnel pending Nafi approval on Appendix A for base access Sunday through Saturday with vehicle for Korea wide in support of the NAFI for entertainment purposes for the transit of personnel, bands, special entertainers, audio/sound, lighting and staging equipment for base wide events and programs from other USFK installations in support of the NAFI.

### **Schedule of Performer**

Name of Act: \_\_\_\_\_

Individual Name: \_\_\_\_\_