

STATEMENT OF WORK
Replacement with Flooring VCT Tile
OFFICERS CLUB (B-910)
OSAN AB, ROK
02 APR 2024

1. DESCRIPTION: The Contractor shall provide and install new equipment, to include configuration.

1.2. **SCOPE:** The contractor shall be responsible for furnishing all personnel, supervision, materials, tools, equipment, supplies, vehicles, and any other resources necessary to accomplish the requirements of this contract contained herein and as included in the contract specifications and drawings which form a part of this contract. All major materials needed for this project shall be provided by the Contractor.

1.3. **INSTALLTION:** The contractor will provide the specified material and installation to the designated areas (See attached Appendix A for installation location)

2. PRINCIPLE WORK FEATURES: This Project is Contractor Furnished Material/ Contractor Installed (CFM/CI).

2.1. ZONE –Bldg 910

2.1.1. Remove Existing Floor Carpet and Cove Base.

Floor surface must be free from product mold, grease, corrosion and dirt penetrated

2.1.2. Repair the parts that are the most damaged by cracks and transport. After removal by diamond grinding of the upper layer, perform leveling using mortar, filling visible cracks on the surface.

2.1.3. Contractor must install VCT Tiles DEW2632 in room 122,138,139,151.

(See Appendix A, #1 for specs).

As show on the diagram.

2.1.4. Contractor must install VCT Tiles ELT-42525 in room 101 Upper Lobby and 104,105, 106,107, 108,109,110,111,112,121.

2.1.5. The contractor must send and code the marble surface of the lobby floor.

As show on the diagram.

3. DAMAGE: Any damage created as a result of the contractor's actions shall be repaired at no cost to the Government.

4. CONTRACTOR'S RESPONSIBILITIES: The contractor will verify the measurements provided in these documents and comply with items stated as any local regulations concerning this type of work contractor will validate with COR on locations.

5. WARRANTY: All Material and workmanship shall be warranted against defects for a period of 1 year.

6. WORK PERIOD: All work shall be completed within 60 days after contract distribution.

7. WORK PERFORMANCE SCHEDULE. All work shall be performed between the hours of 0730 hours to 1800 hours, Monday through Sunday, excluding holidays identified in section.

7.1 WORK SCHEDULE. The contractor shall submit its planned work schedule to the COR within 7 calendar days upon award of contract. This schedule must specify the day of the week that the services are to be performed. The schedule is subject to approval by the COR. The contractor is advised that events such as exercises or other activities may require the contractor to change its schedule. Although the Government will make reasonable efforts to provide advance notice, in some circumstances, adequate notice may not occur. Such schedule changes shall not be grounds for a claim against the government.

7.2 RECOGNIZED HOLIDAYS. The contractor is not required to provide services on the following holidays, except in emergency situations; the holidays are:

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|------------------------------|-----------------------------|
| • New Year's Day | 1 January |
| • Martin Luther King Jr. Day | Third Monday in January |
| • President's Day | Third Monday in February |
| • Memorial Day | Last Monday in May |
| • Independence Day | 4 July |
| • Labor Day | First Monday in September |
| • Columbus Day | Second Monday in October |
| • Veteran's Day | 11 November |
| • Thanksgiving Day | Fourth Thursday in November |
| • Christmas Day | 25 December |

If these holidays fall on Saturday, the preceding Friday shall be observed. If these holidays fall on Sunday, the following Monday shall be observed. If a holiday falls on a scheduled service day, the contractor shall be responsible for rescheduling services for the first day post-holiday observance, per arrangement with the COR.

7.3. Contracting Officer's Representative (COR). The Contracting Officer may designate and authorize an individual to act as COR for this contract. Such COR as appointed, will be specifically designated by letter from the Contracting Officer. The COR will represent the Contracting Officer in the technical phases of the work. The COR will not be authorized to issue change orders, supplemental agreements, or direct contract performance contrary to the provisions of the contract. Only the Contracting Officer will make changes in the scope of work by a properly executed modification.

7.4. The COR of the contract would be:

Name: Mun, Jun Ho

Phone and email address: Cell: 010-4748-4746 / email: jun_ho.mun.kr@us.af.mil

Name: IBARRA, SCOTT E CIV USAF PACAF 51 FSS/FSWC

Phone and email address: Cell: 0505-784-6900 / email: scott.ibarra.1@us.af.mil

8. QUALITY ASSURANCE. The government shall inspect and evaluate the contractor's performance to ensure services are received IAW requirements set forth in this contract. The Government representative shall inspect by watching actual task performance, physically checking an attribute of the completed task, checking a management information report, investigating customer complaints, or otherwise inspecting the task or its results to determine whether or not performance meets the standards contained in this SOW. Only one (1) method will be used at a time to evaluate a listed service during an inspection period for payment computation purposes. The Government representative will record surveillance results. Results of the surveillance then become the official Air Force record of the contractor's performance. When a performance threshold has not been met or contractor performance has not been accomplished, the Contracting Officer (KO) will initiate and provide the contractor with a Contract Discrepancy Report (CDR). The contractor shall respond to the report IAW instructions provided and return it to the KO within the suspense date.

9. PAYMENT PROCEDURE.

The contractor will be paid 90% of the contract amount with the payment terms of the contract when completing the works.

The remaining amount of 10% will be paid in a year if the COR is verified for the conditions of the works.

Site Visit is urged and inspect the site where service are to be installed as the following:

Date & Time: May 16, 2024 at 10:00

Location: Officers' Club, Bldg. 910

POC: Mr. Mun, Jun Ho at 010-4748-4746 at jun_ho.mun.kr@us.af.mil or Mr. Scott Ibarra at 0505-784-6900.

